

1. Level B Certification is for:
  - a. **registered apprentices** and
  - b. **trainee crane operators** who are formally engaged in a workplace training program for a specific crane type.
2. A successful result on the Level B – BC Crane Operator Core Theory Exam (an online multiple choice test) is required for certification.
3. The Level B Certificate is valid for up to one year and is renewable by application.
4. The Level B Certificate is valid for the crane type indicated below (see the crane type hierarchy chart at [www.fulford.ca/crane/cs\\_hierarchy.html](http://www.fulford.ca/crane/cs_hierarchy.html)).
5. All **ordinary lifts** performed by the apprentice / trainee operator must be under **indirect supervision** of a **qualified supervisor**†.
6. All **critical lifts** (as defined by WorkSafeBC) performed by the apprentice / trainee operator may only be under **direct supervision**‡ of a **qualified supervisor**†.
7. A list of crane operator competencies is available online at [www.fulford.ca/crane/cs\\_levels.html](http://www.fulford.ca/crane/cs_levels.html).

† The employer is to ensure that the **supervisor** is properly trained and that there is a **plan for supervision**.

‡ **Direct supervision** requires that the supervisor is close enough to observe the lift and to provide verbal directions to the operator.

**Online Core Theory Test**

- a. You have **30 days** from the day you are registered in the online test to complete it. After 30 days, you will forfeit your application fee and will need to reapply.
- b. The online exam may be attempted a total of **three times**. For a second or third attempt, the Re-Application form must be submitted with payment of an additional fee.

**Photo ID Certification**

Please enclose a passport sized photo of the trainee crane operator clearly labelled.

Or, email a digital photograph (min. 300 dpi / medium resolution) to [certificates@fulford.ca](mailto:certificates@fulford.ca).

2" wide x 2.75" high  
600 px wide x 825 px high

*No hats or sunglasses to be worn. Include the head and shoulders.*

**PRIVACY NOTE:**

Fulford Harbour Group (known as Fulford Certification) is subject to the Personal Information Protection Act, SBC 2003, C23 ("PIPA"). We will not share personal information including the photo with any party except WorkSafeBC or its designates, the employer and the crane operator. For more details, see our Privacy Policy at [www.fulford.ca](http://www.fulford.ca).

### CRANE INFORMATION

Select the crane type that this application applies to. Choose only one.

<b>Mobile Crane</b> ✓	<b>Boom Truck</b> ✓	<b>Tower Crane</b> ✓
<b>Mobile Crane</b> ♦	<b>Stiff Boom - Unlimited Tonnage</b> ♦	<b>Tower Crane</b> ♦
Friction Lattice Boom	<b>Stiff Boom - 40 Tonnes &amp; Under</b>	<b>Self Erect Tower Crane</b>
Hydraulic Lattice Boom	<b>Stiff Boom - 20 Tonnes &amp; Under</b>	
Hydraulic – Unlimited Tonnage	<b>Folding Boom - Unlimited Tonnage</b> ♦	
<b>Hydraulic - 80 Tonnes &amp; Under</b> ♦	<b>Folding Boom - 22 Tonnes &amp; Under</b>	
<b>Hydraulic - 20 Tonnes &amp; Under</b>	<b>Folding Boom - 10 Tonnes &amp; Under</b>	

♦ For these crane types, Level A Certification is available by Apprenticeship or by Challenge – operators must register with the ITA.

Crane Make

Crane Model

### OPERATOR INFORMATION

\* Required

BC Crane Safety Registration Number \*  To create a BC Crane Safety operator registration number, go to [www.bccranesafety.ca](http://www.bccranesafety.ca)

First Name  Middle Initial  Last Name

Address  Suite

City  Province  Postal Code

Phone    Cell Phone

Email \*  Date of Birth  /  /

ITA Trade Worker Identification Number  For those operators registered with the ITA. ♦ To register go to [www.itabc.ca](http://www.itabc.ca)

**EMPLOYER INFORMATION**

Company Name

Address  Suite

City  Province  Postal Code

Contact Name  Email

Phone    Cell Phone    Fax

WorkSafeBC Account Number  To create a WorkSafeBC account, go to [www.worksafebc.com/insurance/registering\\_for\\_coverage/register\\_with\\_worksafebc/default.asp](http://www.worksafebc.com/insurance/registering_for_coverage/register_with_worksafebc/default.asp)

**PAYMENT INFORMATION**

**Application Fee** (Check one) Payment is due at the time of application<sup>2</sup>.

**Trainee:** \$290.00 plus \$14.50 GST per operator **Total: \$304.50**

**Apprentice<sup>1</sup>:** \$175.00 plus \$8.75 GST per operator **Total: \$183.75**

**Type of Payment** (check one)  
 Cheque  Credit Card

**NOTE:** 1. In order to receive the apprentice rate, the ITA transcript must be included with this application.  
 2. Payment must be received before access to the online exam is given.  
 3. The operator must have a BCACS registration number before the CraneSafe certificate is issued.

**Expedited Registration** (Trainees only)  
 Check here for same day\* registration for the online crane core theory test.  
 \* Registration is completed within 24 hours of the application being received.

Expedited Fee: \$55 plus \$2.75 GST  
**Total Payment: \$362.25 (Trainee)**

Please indicate if the certificate<sup>3</sup> should be mailed to the  
 **Operator** or  **Employer.**

**Cheques**

- Personal and business cheques are accepted.
- Make cheques payable to **Fulford Certification**
- For all cheques that are not honoured there is a service fee of \$50.

**Receipt**  
 Please indicate the email address where the receipt for this application is to be sent:  
 \_\_\_\_\_  
 Email Address

**Credit Card Information**

Type (check one) Visa  MasterCard  American Express

Card Number  -  -  -  Expiry Date  /  CVV#   
Visa & MC: 16 digits; Amex: 15 digits mm yy Security Number

Name on Card   
Visa & MC: 3 digit number on back of card Amex: 4 digit number on front of card

Signature \_\_\_\_\_

**Billing Address** Same as Employer Information **YES**  **NO**  (if NO please fill out below)

Name  Phone:

Address  Apt/Suite

City  Province  Postal Code

**PLAN FOR SUPERVISION**

- While you do not have to submit a Supervision Plan with this application you will need to ensure that a ‘Plan for Supervision’ is in place to ensure adequate supervision of the Level B Operator named on this form.
- In the event of an incident involving any Level B operator, WorkSafeBC will request evidence from you of a Plan for Supervision covering the Level B operator.
- By signing the Supervisory agreement the Employer agrees to ensure that the Level B operator is adequately supervised at all times while operating a crane by a person or persons who understands that they are responsible for supervising the Level B operator and are qualified and competent to do so.

**ASSESSMENT LOCATION**

Please note the location where the Level A Assessment will take place.

City:

**AGREEMENT**

**Please note that a Level B Card is not transferable.**

If you change jobs this Level B card becomes invalid and you must submit a Change of Employer application to receive an updated Level B Certificate. This is because a Level B Certificate is only valid when there is a plan for indirect supervision in place that is agreed to by all parties – trainee operator, supervisor and employer.

**Apprentice / Trainee Crane Operator**

I have read and understood all the conditions in this application and I agree to operate only the crane indicated on page one (according to the crane type hierarchy) under the supervision of a qualified supervisor.

\_\_\_\_\_  
Apprentice / Trainee Crane Operator Signature

\_\_\_\_\_  
Date

**Employer**

I have read and understood all the conditions in this application and I agree that there is a Plan for Supervision in place and that the trainee crane operator will be adequately supervised while operating the crane type indicated on page one (according to the crane type hierarchy).

\_\_\_\_\_  
Employer: First Name                      Last Name

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

**PRINT** a copy for your records. Click **SUBMIT** if paying by credit card. **MAIL** a copy if paying by cheque.

Please mail this form (and cheque if applicable) to:

**Fulford Certification, #508 – 602 West Hastings Street, Vancouver, BC, V6B 1P2**

For payment by credit card, applications can be emailed to [info@fulford.ca](mailto:info@fulford.ca) or faxed to 604.398.5236.

For all queries, please contact our main office toll free at 1.888.952.6033 or in the Lower Mainland at 604.398.5230.

Level B CraneSafe Certification is administered on behalf of BC Crane Safety by Fulford Certification.