



Fulford
CERTIFICATION

Level A / Full Scope Certification: Location & Fees

ASSESSMENT LOCATION

You may be assessed at the location of your choice on any crane appropriate for the class of certificate you are applying for.

The location where you will be assessed must have enough obstruction free room around the crane to carry out assessment activities – enough space to lay down the boom for inspection and enough space to swing the boom through the full designed rotation. No power lines may be in the operating area. There must also be a quiet, undisturbed space out of the weather available for you to write the load chart and rigging exam section of the assessment.

The assessment fee includes assessor travel to all locations in British Columbia and the Yukon that are within 2 hours travel from an airport with regular scheduled service. Outside of these areas, please contact our main office for an estimated travel quote.

PAYMENT

Appointments will be booked once payment has been received. A separate assessment must be booked for each operator for each class of crane being assessed.

Fulford charges a fee for all cancellations and rescheduling within 15 days of confirmed appointments. Travel for the assessors is booked 15 days in advance and our assessors are dispatched 10 days in advance of the assessment appointment.

CANCELLATIONS & RESCHEDULING

If you are unable to attend your appointment, please contact the office beforehand. Cancellation and rescheduling fees will apply (see below).

If you do not contact the office prior to the appointment and do not attend your appointment (“No show”) there will be no refund of your application fees.

Fulford actively manages Level A crane operator applications through a number of stages including: processing of applications and payments; registering operators in Fulford’s database; distribution of assessment and resource materials to operators; and scheduling of assessment times. When assessment dates are refused, follow-up contact is maintained at regular intervals. As a result the administrative costs of carrying inactive applications increase over time. Therefore, an administrative fee of \$250 per year is levied on all inactive application cancellations.

LEVEL A

Assessment FEES

\$875.00 plus 5% GST	total = \$918.75	per operator per assessment
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Assessment CANCELLATION Fees & REFUND Policy

<i>(** Per Operator / Assessment **)</i>	over 15 days before appointment	8-15 days before appointment	2-7 days before appointment	48 hours or less before appointment
Cancellation Fee	\$100.00 *	\$275.00	\$500.00	\$875.00
Rescheduling Fee	n/a	\$200.00	\$425.00	\$875.00

Re-Assessment FEES

Part 2	Load Chart & Rigging	\$235.00 + 5% GST
Part 3	On-Crane Practical Components A. Pre-Operational B. Set-Up & Hazard Assessment C. Crane Operation	\$670.00 + 5% GST
Complete	Full Re-Assessment Parts 1, 2 & 3	\$815.00 + 5% GST

Re-Assessment CANCELLATION Fees & REFUND Policy

<i>(** Per Operator / Assessment **)</i>	over 15 days before appointment	8-15 days before appointment	2-7 days before appointment	48 hours or less before appointment
Cancellation Fee ‡	Part 2: \$25 Part 3: \$50 Full: \$50	30% of re-assessment fee	60% of re-assessment fee	100% of re-assessment fee
Rescheduling Fee ‡	n/a	20% of re-assessment fee	50% of re-assessment fee	100% of re-assessment fee

About Cancellations & Fees

We understand that unforeseen events occur. If you must cancel or reschedule your assessment please give us **as much notice as possible**. We will make every effort to fill your appointment slot with another client. In more remote locations or very short notice we will unfortunately have to apply our cancellation policy to cover our costs.

Note: If you do not complete your assessment within 12 months of the date the application is signed, you will be charged an administration fee of \$250/year to keep your file open.