

ITA BC Trade Qualification

This Application is for Crane Operators who are applying for certification for ITA Trade Qualification crane types:

- Mobile Crane
- Stiff Boom Truck - Unlimited Tonnage
- Tower Crane
- Mobile Hydraulic - 80 Tonnes & Under
- Folding Boom Truck - Unlimited Tonnage

1. Level B Certification is for:
 - a. **apprentices** who are registered with ITA BC, or
 - b. crane operators who are designated as **trainees** and not yet registered with ITA BC (will challenge an ITA trade qualification).
2. A successful result on the Level B –

- BC Crane Operator Core Theory Exam (an online multiple choice test) is required for certification.
3. The Level B Certificate is valid for up to one year and is renewable by application.
4. The Level B Certificate is valid for the crane type indicated below (see the crane type hierarchy chart at www.fulford.ca/crane/cs_hierarchy.html).

5. All **non-critical lifts** performed by the apprentice / trainee operator must be under **indirect supervision** of a **qualified supervisor**†.
6. All **critical lifts** (as defined by WorkSafeBC) performed by the apprentice / trainee operator may only be under **direct supervision**‡ of a **qualified supervisor**†.
7. A list of crane operator competencies is available online at www.fulford.ca/crane/cs_levels.html.

Online Core Theory Test

- a. You have **30 days** from the day you are registered in the online test to complete it. After 30 days, you will forfeit your application fee and will need to reapply.
- b. The online exam may be attempted a total of **three times**. For a second or third attempt, the Re-Application form must be submitted with payment of an additional fee.

Photo ID Certification

Please enclose a **passport** sized photo of the crane operator clearly labelled. 2" wide x 2.75" high

Or, email a **digital** photograph (min. 300 dpi / medium resolution) to certificates@fulford.ca – 600 px wide x 825 px high

No hats or sunglasses to be worn. Include the head and shoulders. Photos must be taken within the past 12 months.

- † The employer is to ensure that the **supervisor** is properly trained and that there is a **plan for supervision**.
- ‡ **Direct supervision** requires that the supervisor is close enough to observe the lift and to provide verbal directions to the operator.

CRANE INFORMATION

Select the crane type that this application applies to. Choose only one.
(For any other crane type, use the Level B Application Form for Fulford Crane Certification.)

Mobile Crane † (select sub-type below)	Mobile Hydraulic - 80 Tonnes & Under	Stiff Boom - Unlimited Tonnage
• Friction Lattice	Tower Crane	Folding Boom - Unlimited Tonnage
• Hydraulic Lattice	† Mobile Crane is the crane type you apply for but, for our records, we need to know which of the three sub-types of crane you are running.	Note: For all of these crane types, ITA issues credentials which are available by apprenticeship or challenge.
• Hydraulic - Unlimited Tonnage		

Crane Make

Crane Model

OPERATOR INFORMATION

* Required

BC Crane Safety ID Number *

To create a BC Crane Safety operator ID number, go to www.bccranesafety.ca

First Name

Middle Initial

Last Name

Address

Suite

City

Province

Postal Code

Phone

Cell Phone

Email *

Date of Birth

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EMPLOYER INFORMATION

Company Name

Address Suite

City Province Postal Code

Contact Name Email

Phone Cell Phone Fax

WorkSafeBC Account Number

To create a WorkSafeBC account, go to www.worksafebc.com/insurance/registering_for_coverage/register_with_worksafebc/default.asp

PAYMENT INFORMATION

<p>Application Fee Payment is due at the time of application¹. Trainee/Apprentice: \$290.00 plus \$14.50 GST Total: \$304.50</p>	<p>Type of Payment (check one) Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/></p>
<p>Please indicate if the certificate² should be mailed to the <input type="checkbox"/> Operator or <input type="checkbox"/> Employer.</p>	<p>Expedited Registration (Trainees only) <input type="checkbox"/> Check here for Same Day* registration for the Online Crane Core Theory Test. * Registration is completed within 24 hours of the application being received. Expedited Fee: \$55 plus \$2.75 GST Total Payment: \$362.25</p>
<p><i>NOTE: 1. Payment must be received before access to the online exam is given. 2. The operator must have a BC Crane Safety ID Number before the CraneSafe certificate is issued.</i></p>	<p>Receipt Please indicate the email address where the receipt for this application is to be sent: _____ Email Address</p>
<p>Refund Policy Once your application for Level B certification has been received and payment has been processed, you are eligible to receive a refund of 50% of the application fee <i>if you have not already written the online test</i>. Once you have written the online test, there is no refund.</p>	
<p>Credit Card Information Type (check one) Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Card Number <input type="text"/> - <input type="text"/> - <input type="text"/> - <input type="text"/> Expiry Date <input type="text"/> / <input type="text"/> CVV# <input type="text"/> <small>Visa & MC: 16 digits; Amex: 15 digits mm yy Security Number Visa & MC: 3 digit number on back of card Amex: 4 digit number on front of card</small> Name on Card <input type="text"/> Signature _____ Billing Address Same as Employer Information YES <input type="checkbox"/> NO <input type="checkbox"/> (if NO please fill out below) Name <input type="text"/> Phone: <input type="text"/> <input type="text"/> <input type="text"/> Address <input type="text"/> Apt/Suite <input type="text"/> City <input type="text"/> Province <input type="text"/> Postal Code <input type="text"/></p>	

PLAN FOR SUPERVISION

- While you do not have to submit a Supervision Plan with this application you will need to ensure that a ‘Plan for Supervision’ is in place to ensure adequate supervision of the Level B Operator named on this form.
- In the event of an incident involving any Level B operator, WorkSafeBC will request evidence from you of a Plan for Supervision covering the Level B operator.
- By signing the Supervisory agreement the Employer agrees to ensure that the Level B operator is adequately supervised at all times while operating a crane by a person or persons who understands that they are responsible for supervising the Level B operator and are qualified and competent to do so.

AGREEMENT

Please note that a Level B Card is not transferable.

If you change jobs this Level B card becomes invalid and you must submit a Change of Employer application to receive an updated Level B Certificate. This is because a Level B Certificate is only valid when there is a plan for indirect supervision in place that is agreed to by all parties – trainee operator, supervisor and employer.

Apprentice / Trainee Crane Operator

I have read and understood all the conditions in this application and I agree to operate only the crane indicated on page one (according to the crane type hierarchy) under the supervision of a qualified supervisor.

Employer

I have read and understood all the conditions in this application and I agree that there is a Plan for Supervision in place and that the apprentice/trainee crane operator will be adequately supervised while operating the crane type indicated on page one (according to the crane type hierarchy).

Apprentice / Trainee Crane Operator Signature

Employer: First Name Last Name

Date

Employer Signature

Date

Please mail this form (and cheque if applicable) to:
Fulford Certification, #508 – 602 West Hastings Street, Vancouver, BC, V6B 1P2
 For payment by credit card, applications can be emailed to info@fulford.ca or faxed to 604.398.5236.
 For all queries, please contact our main office toll free at 1.888.952.6033 or in the Lower Mainland at 604.398.5230.
 Level B CraneSafe Certification is administered on behalf of BC Crane Safety by Fulford Certification.

PRIVACY NOTE:
 Fulford Harbour Group Ltd. (known as Fulford Certification) is subject to the Personal Information Protection Act, SBC 2003, C23 (“PIPA”). We will not share personal information including the photo with any party except WorkSafeBC or its designates, the employer and the crane operator. For more details, see our Privacy Policy at www.fulford.ca.