

Level A Full Scope CraneSafe Certificate of Competence EMPLOYER ASSESSMENT APPLICATION

Employers: Please use this application form to book appointments for your employee(s).

Operators: Please use the Operator Assessment Application form to be assessed for your CraneSafe Certificate.

IMPORTANT NOTICE:

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| <ol style="list-style-type: none"> 1. If an operator holds a provincial or federal crane certification, the CraneSafe Certification may be optional. Please contact BC Crane Safety directly to clarify at info@bccranesafety.ca or 604.336.4699. 2. A separate assessment must be booked for each operator for each class of crane being assessed. See www.fulford.ca for more details on crane classification. 3. Cranes used to assess operators must have up-to-date certification and the Load Chart and Log Book must be available or the assessment will not take place. 4. Space must be available to write the Load Chart & Rigging assessment. The person being assessed must have privacy. 5. Outrigger pads must be available for crane set up. The floats provided with the cranes are not sufficient. | <ol style="list-style-type: none"> 6. Adequate yard space must be available for crane set up and to perform the operating components of the assessment. 7. No power lines may be in the operating area. 8. Your CraneSafe certification is valid for life. However, your ID card should be renewed every 5 years to comply with international standards. 9. The assessor will take a photograph of each operator at the time of assessment. The photo will be used for the crane operator's photo id certification card.
<i>No hats or sunglasses.</i> 10. Please inform your crane operator(s) well ahead of time that they are going to be assessed and provide them with the assessment orientation and load chart practice questions available at www.fulford.ca—See Level A or Practical Assessment under each crane type. | <ol style="list-style-type: none"> 11. In the case that an operator is not found competent in one or more sections of the assessment, they may apply to be re-assessed in that section. Operators may be re-assessed up to two times before having to recommence the certification process. Re-assessment fees are applicable. Study resources are available online at www.fulford.ca (see Level A – Practical Assessment under each crane type). |
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PRIVACY NOTE:
 Fulford Harbour Group (known as Fulford Certification) is subject to the Personal Information Protection Act, SBC 2003, C23 ("PIPA"). We will not share personal information including the photo with any party except WorkSafeBC or its designates, the employer and the crane operator. For more details, see our Privacy Policy at www.fulford.ca.

EMPLOYER INFORMATION

This address and phone information will be used for each of the employees listed on this form.

Company Name

Address Suite

City Province Postal Code

Contact Name Title

Phone Cell Phone

Email WorkSafe BC Number

ASSESSMENT DETAILS

Is a safety orientation required for our Assessor to be on your site? **YES** **NO** (check one)

If yes, please provide information about those requirements prior to the assessment date.

Assessment Location

Address Directions (if needed)

Contact for Access to Assessment Site

Name Phone:

Assessment Date

Preferred Assessment Date:
mmm / yyyy

In a Hurry for your Assessment?
 Contact us to expedite your appointment (subject to availability):
 toll free at 1.888.952.6033 or in the Lower Mainland 604.398.5230
 or email info@fulford.ca.

Type of Crane to be Used for Assessment

- Indicate the class of crane you are applying to be assessed on – choose only **one**. Upon successful completion of the assessment, this is the Certificate you will receive.
- Please provide complete crane information (make and model) as the load chart portion of the assessment will be matched as closely as possible to the crane you operate.
- All weights are metric.

Mobile Crane	Qualified to Operate
Mobile Crane ♦ †	All Mobile Cranes (including Friction Lattice and Hydraulic Lattice Boom). All Boom Trucks.
Hydraulic – 80 Tonnes & Under ♦	Mobile Hydraulic – 80 Tonnes & Under All Boom Trucks
Hydraulic – 20 Tonnes & Under	Mobile Hydraulic – 20 Tonnes & Under

Boom Trucks	Qualified to Operate
Stiff Boom – Unlimited Tonnage ♦	All Boom Trucks
Stiff Boom – 40 Tonnes & Under	Stiff Boom – 40 Tonnes & Under All Folding Boom Trucks
Stiff Boom – 20 Tonnes & Under	Stiff Boom – 20 Tonnes & Under
Folding Boom – Unlimited Tonnage ♦	All Folding Boom Trucks
Folding Boom – 22 Tonnes & Under	Folding Boom – 22 Tonnes & Under
Folding Boom – 10 Tonnes & Under	Folding Boom – 10 Tonnes & Under

♦ Operators applying for these crane types must provide a copy of their **Skilled Trades BC Official Program Transcript** showing all written exams as “Achieved” prior to applying for an appointment for their Practical Assessment. www.skilledtradesbc.ca

† Please consult Skilled Trades BC for all details about current program requirements including the **minimum required number of hours of documented work experience** including on-crane and/or rigging hours. www.skilledtradesbc.ca

Tower Cranes	Qualified to Operate
Tower Crane ♦ †	Tower Cranes and Self Erect Tower Cranes
Self Erect Tower Crane	Self Erect Tower Cranes

OPERATOR INFORMATION

Please include the full name of each operator as well as their contact information and type of crane (see list above), make and model.

First Name Middle Initials Last Name

Address Apt/Suite

City Province Postal Code

Phone Cell Phone Date of Birth

Email mmm / dd / yyyy

Do you have a BC Crane Safety ID number? YES NO BC Crane Safety ID # (if known)

Type of Crane †

† If this is a Skilled Trades BC linked credential, the operator’s Skilled Trades BC transcript must be submitted to Fulford before the assessment is scheduled.

Crane Make Model

First Name Middle Initials Last Name

Address Apt/Suite

City Province Postal Code

Phone Cell Phone Date of Birth

Email mmm / dd / yyyy

Do you have a BC Crane Safety ID number? YES NO BC Crane Safety ID # (if known)

Type of Crane †

† If this is a Skilled Trades BC linked credential, the operator's Skilled Trades BC transcript must be submitted to Fulford before the assessment is scheduled.

Crane Make Model

First Name Middle Initials Last Name

Address Apt/Suite

City Province Postal Code

Phone Cell Phone Date of Birth

Email mmm / dd / yyyy

Do you have a BC Crane Safety ID number? YES NO BC Crane Safety ID # (if known)

Type of Crane †

† If this is a Skilled Trades BC linked credential, the operator's Skilled Trades BC transcript must be submitted to Fulford before the assessment is scheduled.

Crane Make Model

First Name Middle Initials Last Name

Address Apt/Suite

City Province Postal Code

Phone Cell Phone Date of Birth

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Do you have a BC Crane Safety ID number? YES NO BC Crane Safety ID # (if known)

Type of Crane †

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Crane Make Model

First Name Middle Initials Last Name

Address Apt/Suite

City Province Postal Code

Phone Cell Phone Date of Birth

Email mmm / dd / yyyy

Do you have a BC Crane Safety ID number? YES NO BC Crane Safety ID # (if known)

Type of Crane †

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Crane Make Model

PAYMENT INFORMATION

<p>Assessment Fee</p> <p>Assessment fee is \$920 + \$46.00 (5% GST) = \$966.00 per operator</p> <p>Payment Amount \$ <input style="width: 150px;" type="text"/></p>		<p>NOTE - Payment is due at the time of application. Payment must be received before assessments are scheduled.</p>
<p>Mail certificate to: Operator <input type="checkbox"/> Employer <input type="checkbox"/></p>	<p>Receipt</p> <p>Please indicate the email address where the receipt for this application is to be sent:</p> <p>Operator <input type="checkbox"/> Employer <input type="checkbox"/> Other <input type="checkbox"/> (specify below)</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Email Address</p>	
<p>Cheques</p> <ul style="list-style-type: none"> Personal and business cheques are accepted. Make cheques payable to Fulford Certification. For all cheques that are not honoured there is a service fee of \$50. 		
<p>Credit Card Information</p> <p>Type (check one) Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/></p> <p>Card Number <input style="width: 40px;" type="text"/> - <input style="width: 40px;" type="text"/> - <input style="width: 40px;" type="text"/> - <input style="width: 40px;" type="text"/> Expiry Date <input style="width: 30px;" type="text"/> / <input style="width: 30px;" type="text"/> CVV# <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/></p> <p style="font-size: small;"> Visa & MC: 16 digits; Amex: 15 digits mm yy Security Number Visa & MC: 3 digit number on back of card Amex: 4 digit number on front of card </p> <p>Name on Card <input style="width: 400px;" type="text"/></p> <p>Signature _____</p> <p>Billing Address Same as Personal Information <input type="checkbox"/> Same as Employer Information <input type="checkbox"/> Other (please fill out below) <input type="checkbox"/></p> <p>Name <input style="width: 400px;" type="text"/> Phone: <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/></p> <p>Address <input style="width: 400px;" type="text"/> Apt/Suite <input style="width: 100px;" type="text"/></p> <p>City <input style="width: 150px;" type="text"/> Province <input style="width: 40px;" type="text"/> Postal Code <input style="width: 80px;" type="text"/></p>		

CANCELLATION POLICY

If you are unable to attend your appointment, please contact the office beforehand. Cancellation fees will apply (see below). If you do not contact the office prior to the appointment – “No show” – your application fee will be forfeited.

* Business Days

<i>Fees are per Operator per Assessment</i>	Over 15 Days* before Appointment	8–15 Days* before Appointment	2–7 Days* before Appointment	48 Hours* or Less before Appointment
Cancellation Fees	\$105.00	\$290.00	\$525.00	\$920.00

About Cancellations & Fees

We understand that unforeseen events occur. If you must cancel or reschedule your assessment please give us **as much notice as possible**. We will make every effort to fill your appointment slot with another client. In more remote locations or very short notice we will unfortunately have to apply our cancellation policy to cover our costs.

Note: If you do not complete your assessment within 12 months of the date below, you will be charged an administration fee of \$250 plus \$100/year to keep your file open.

EMPLOYER AGREEMENT

By signing here you are consenting to have the results of the assessments shared with WorkSafeBC and its designates and each Operator. Please review our Cancellation Policy carefully and by your signature you are agreeing to it.

Signature _____

Date _____

For payment by credit card, applications can be emailed to info@fulford.ca. Or, mail this form (and cheque, if applicable) to Fulford CraneSafe, # 508 – 602 West Hastings Street, Vancouver, BC, V6B 1P2. For all queries, please contact our main office toll free at 1.888.952.6033 or in the Lower Mainland at 604.398.5230.