

Level A Full Scope CraneSafe Certificate of Competence INDIVIDUAL RE-ASSESSMENT APPLICATION

Operators: Use this application to be re-assessed for your CraneSafe Certificate.

Employers: Please use the Employer Re-Assessment Application form to book appointments for your employee(s).

IMPORTANT NOTICE:

1. If you hold a provincial or federal crane certification, the CraneSafe Certification may be optional. Please contact BC Crane Safety directly to clarify at info@bccranesafety.ca or 604.336.4699.
2. A separate assessment must be booked for each class of crane being assessed. See www.fulford.ca for more details on crane classification.
3. The crane you will be re-assessed on must have up-to-date certification and the Load Chart and Log Book must be available or the assessment will not take place.
4. Space must be available to write the Load Chart & Rigging assessment. The person being assessed must have privacy.
5. Outrigger pads must be available for crane set up. The floats provided with the cranes are not sufficient.
6. Adequate yard space must be available for crane set up and to perform the operating components of the assessment.
7. No power lines may be in the operating area.
8. Your CraneSafe certification is valid for life. However, your ID card should be renewed every 5 years to comply with international standards.
9. The assessor will take your photograph at the time of assessment. The photo will be used for the crane operator’s photo id certification card. *No hats or sunglasses.*
10. In the case that you are not found competent in one or more sections of the re-assessment, you may be re-assessed one more time before having to recommence the certification process. Study resources are available online at www.fulford.ca—See Level A or Practical Assessment under each crane type online at www.fulford.ca/links.html.

PRIVACY NOTE:

Fulford Harbour Group (known as Fulford Certification) is subject to the Personal Information Protection Act, SBC 2003, C23 (“PIPA”). We will not share personal information including the photo with any party except WorkSafeBC or its designates, the employer and the crane operator. For more details, see our Privacy Policy at www.fulford.ca.

PERSONAL CONTACT INFORMATION

If you are applying and paying for your re-assessment, you may request that we do not notify your employer of your assessment results. To request your results **not** be shared with your employer by us, please check this box:

First Name Middle Initial Last Name
 Address Apt/Suite
 City Province Postal Code
 Home Phone Cell Phone
 Date of Birth
mmm / dd / yyyy
 Email
 BC Crane Safety ID No.*
 *required

*If you do not know your BC Crane Safety ID number, contact BC Crane Safety.
If you have not registered with BC Crane Safety, go to www.bccranesafety.ca/register.*

EMPLOYER INFORMATION

Company Name
 Address
 City Province Postal Code
 Contact Name Title
 Phone Cell Phone

RE-ASSESSMENT DETAILS

Component to be Re-Assessed

Load Chart & Rigging On Crane Practical Full Re-Assessment

Type of Crane to be Used for Re-Assessment

- Indicate the class of crane you are applying to be assessed on – choose only **one**. Upon successful completion of the assessment, this is the Certificate you will receive.
- Please provide complete crane information (make and model) as the load chart portion of the assessment will be matched as closely as possible to the crane you operate.
- All weights are metric.

Mobile Crane	Qualified to Operate
Mobile Crane ♦ †	All Mobile Cranes (including Friction Lattice and Hydraulic Lattice Boom). All Boom Trucks.
Hydraulic – 80 Tonnes & Under ♦	Mobile Hydraulic – 80 Tonnes & Under All Boom Trucks
Hydraulic – 20 Tonnes & Under	Mobile Hydraulic – 20 Tonnes & Under

Boom Trucks	Qualified to Operate
Stiff Boom – Unlimited Tonnage ♦	All Boom Trucks
Stiff Boom – 40 Tonnes & Under	Stiff Boom – 40 Tonnes & Under All Folding Boom Trucks.
Stiff Boom – 20 Tonnes & Under	Stiff Boom – 20 Tonnes & Under
Folding Boom – Unlimited Tonnage ♦	All Folding Boom Trucks
Folding Boom – 22 Tonnes & Under	Folding Boom – 22 Tonnes & Under
Folding Boom – 10 Tonnes & Under	Folding Boom – 10 Tonnes & Under

♦ Operators applying for these crane types must provide a copy of their **Skilled Trades BC Official Program Transcript** showing all written exams as “Achieved” prior to applying for an appointment for their Practical Assessment. www.skilledtradesbc.ca

† Please consult Skilled Trades BC for all details about current program requirements including the **minimum required number of hours of documented work experience** including on-crane and/or rigging hours. www.skilledtradesbc.ca

Tower Cranes	Qualified to Operate
Tower Crane ♦ †	Tower Cranes and Self Erect Tower Cranes
Self Erect Tower Crane	Self Erect Tower Cranes

Crane Type Choose one type of crane from the above list.

Type of Crane

Make Model

Assessment Location

Is a safety orientation required for our Assessor to be on your site? **YES** **NO** (check one)
 If yes, please provide information about those requirements prior to the assessment date.

Address Directions (if needed)

Contact for Access to Assessment Site

Name Phone:

Assessment Date

Preferred Assessment Date:
mmm / yyyy

In a Hurry for your Assessment?

Contact us to expedite your appointment (subject to availability): toll free at 1.888.952.6033 or in the Lower Mainland 604.398.5230 or email info@fulford.ca.

PAYMENT INFORMATION

Re-Assessment Fees

Load Chart & Rigging: \$248 + 5% GST = **\$260.40**
On-Crane Practical Components: \$705 + 5% GST = **\$740.25**
Full Re-Assessment: \$855 + 5% GST = **\$897.75**

NOTE - Payment is due at the time of application.
 Payment must be received before your assessment is scheduled.

Payment Amount \$

Mail certificate to: Operator Employer

Receipt

Please indicate the email address where the receipt for this application is to be sent:
 Operator Employer Other
(specify below)

 Email Address

Cheques

- Personal and business cheques are accepted.
- Make cheques payable to **Fulford Certification**
- For all cheques that are not honoured there is a service fee of \$50.

Credit Card Information

Type (check one) Visa MasterCard American Express
 Card Number - - - Expiry Date / CVV#
Visa & MC: 16 digits; Amex: 15 digits mm yy Security Number
Visa & MC: 3 digit number on back of card
Amex: 4 digit number on front of card
 Name on Card
 Signature _____

Billing Address Same as Personal Information Same as Employer Information Other (please fill out below)

Name Phone:
 Address Apt/Suite
 City Province Postal Code

CANCELLATION POLICY

If you are unable to attend your appointment, please contact the office beforehand. Cancellation fees will apply (see below).
 If you do not contact the office prior to the appointment – “No show” – your application fee will be forfeited. * Business Days

<i>Fees are per Operator per Assessment</i>	Over 15 Days* before Appointment	8-15 Days* before Appointment	2-7 Days* before Appointment	48 Hours* or Less before Appointment
Cancellation Fees	Load Chart & Rigging: \$25 On-Crane Practical: \$75 Full Re-Assessment: \$100	30% of fee	60% of fee	100% of fee

About Cancellations & Fees – We understand that unforeseen events occur. If you must cancel or reschedule your assessment please give us **as much notice as possible**. We will make every effort to fill your appointment slot with another client. In more remote locations or very short notice we will unfortunately have to apply our cancellation policy to cover our costs.

Note – If you do not complete your assessment within 12 months of your original assessment date, your file will be closed and you will need to re-apply in full.

INDIVIDUAL AGREEMENT

By signing here you are consenting to have the results of your re-assessment shared with WorkSafeBC and its designates and Your Employer (unless otherwise indicated in Personal Contact Information on page 1).
 Please review our Cancellation Policy carefully and by your signature you are agreeing to it.

Signature _____

Date _____

For payment by credit card, applications can be emailed to **info@fulford.ca**.
 Or, mail this form (and cheque, if applicable) to Fulford CraneSafe, # 508 – 602 West Hastings Street, Vancouver, BC, V6B 1P2.
 For all queries, please contact our main office toll free at 1.888.952.6033 or in the Lower Mainland at 604.398.5230.